



# Northeastern Catholic District School Board

## PRINCIPAL AND VICE-PRINCIPAL TRANSFERS

**Policy Number: P-10**

**Authority: 01-342/06-156/08-177/14-55/15-05/19-11/21-85/24-47**

### POLICY STATEMENT

---

The Northeastern Catholic District School Board (NCDSB) is committed to ensuring that our Catholic schools are led by qualified Principals and Vice-Principals who possess the skills, competencies, and personal leadership resources identified in the Ontario Leadership Framework. It is the desire of the NCDSB to provide Principals and/or Vice-Principals with the opportunity for professional and career growth so that our schools are constantly evolving learning environments that promote and sustain student achievement, academic success and spiritual development.

### REFERENCES

---

*Education Act*, Regulation 612, School Councils and Parent Involvement Committees  
The Ontario Leadership Framework, 2013  
NCDSB Administrative Procedure  
APP010 Principal and Vice-Principal Transfers

### DEFINITIONS

---

Nil.

### POLICY REGULATIONS

---

- 1.0 There will be an annual review of Principal/Vice-Principal placements facilitated by the Director of Education or designate, each school year.
- 2.0 Transfers of Principals/Vice-Principals shall take into consideration the following factors:
  - i) the needs of the learners in the school;
  - ii) the needs of the individual school community;
  - iii) the personal career aspirations of the Principal/Vice-Principal; and
  - iv) the general needs of the system.
- 3.0 The annual review process will ensure consultation with Principals, Vice-Principals, and members of the Catholic School Council.
- 4.0 Provisions of the *Terms and Conditions for Principals and Vice-Principals* will be followed in all matters relating to the transfer of Principals and Vice-Principals.
- 5.0 Administrative procedures will accompany this policy and will be reviewed regularly to ensure transparency and accountability.